

Academic Report: Introduction Section Sample Format

1. Introduction

The introduction is a critical component of an academic report. It sets the context, presents the research problem or topic, clearly states the purpose, and outlines the structure of the report.

1.1 Background

Provide relevant background information and context for your topic. Explain why the subject is important or interesting and mention any previous work or research that is relevant.

1.2 Problem Statement / Research Question

Clearly define the main problem, research question, or objective that the report addresses. This helps to focus the reader's attention on the primary purpose of the study.

1.3 Purpose and Scope

State the purpose of the report. Briefly describe what the report will cover and any limitations in scope.

1.4 Structure of the Report

Briefly outline the remaining sections of the report, so readers have a clear roadmap of what to expect.

Important Notes:

- Maintain clarity and conciseness throughout the introduction.
- Avoid including results or detailed analysis in this section.
- Tailor the level of background information to your audience's familiarity with the topic.
- Use formal and objective academic language.
- Ensure proper referencing if citing previous work in the background.