

Grant-wise Fund Utilization Certificate

For the Financial Year: 2023-24

Name of Institution/Organisation: _____

Sanction Letter No. & Date: _____

Name of Funding Agency: _____

#	Grant Name / Head	Sanctioned Amount (₹,¹)	Amount Received (₹,¹)	Utilized Amount (₹,¹)	Balance Amount (₹,¹)
1	Research Grant	5,00,000	5,00,000	4,75,000	25,000
2	Infrastructure Grant	2,00,000	2,00,000	1,90,000	10,000
3	Training and Workshop	1,00,000	1,00,000	95,000	5,000
Total		8,00,000	8,00,000	7,60,000	40,000

Certified that the Grant-wise Utilization as shown above is correct to the best of my knowledge and that the fund has been utilized for the purpose for which it was received. Any unspent balance, as indicated, shall be refunded/adjusted as per the instructions of the funding authority.

Signature of Head of Institution

Name: _____

Seal: _____

Date:

Place:

Important Notes:

- This certificate should be prepared and signed by the competent authority of the organization.
- Supporting documents and records should be maintained for audit purposes.
- Accurate information is crucial; any discrepancies may affect future funding.
- The utilization certificate is generally required to be submitted annually or as specified by the funding agency.