

Auditorâ€™s Budget Utilization Certificate

Certificate No.: _____ Date: _____
Project/Department: _____
Financial Year: _____ Period Covered: _____

1. Statement of Budget Utilization

S. No.	Particulars	Budget Allocated	Utilized Amount	Balance
1	Salary and Wages	_____	_____	_____
2	Travel & Conveyance	_____	_____	_____
3	Office Expenses	_____	_____	_____
4	Others	_____	_____	_____
Total		_____	_____	_____

2. Certification

This is to certify that I/we have examined the books of accounts and relevant records of the above-mentioned project/department for the period stated. The funds have been utilized for the purpose for which they were sanctioned and in accordance with the prescribed rules.

Auditorâ€™s Name: _____
Designation: _____
Firm Name: _____
Membership No.: _____
Place: _____
Date: _____
Signature & Seal: _____

Important Notes:

- This certificate should be issued by a qualified Chartered Accountant or authorized auditor.
- All figures must be supported by proper documentary evidence.
- Any deviation from the sanctioned budget must be disclosed in detail.
- The certificate is subject to audit and verification by the sanctioning authority.
- Ensure the form is duly filled, signed, and sealed before submission.