

# Quality Assurance Progress Report

Project Name:	ABC Software Development
Report Date:	2024-06-10
Reporting Period:	2024-05-01 to 2024-06-09
Prepared By:	QA Team
Version:	1.0

## 1. Executive Summary

This report summarizes the Quality Assurance activities and progress for the ABC Software Development project during the above reporting period. Major accomplishments, ongoing issues, and recommended actions are highlighted.

## 2. Progress Overview

- Test Plan and Strategy reviewed and finalized.
- 30 test cases created; 24 executed.
- 18 defects identified; 12 resolved.
- Regression suite established for core modules.

## 3. Testing Activities

- Manual functional testing of user authentication, dashboard, and reporting modules.
- Automated smoke testing implemented for login workflows.
- Usability testing completed with initial user feedback collected.

## 4. Key Issues and Risks

- Integration issues observed with external API services.
- Delayed delivery of module X affecting thorough test coverage.
- Limited automation coverage due to resource constraints.

## 5. Next Steps

- Complete execution of remaining test cases.
- Follow up with development on open defects and retesting.
- Expand automation scripts for the settings module.
- Schedule exploratory testing for new features in sprint 5.

## 6. Recommendations

- Prioritize resolution of critical defects before next deployment.
- Increase QA resource allocation for upcoming sprints.
- Enhance communication between QA and development teams for faster turnaround.

## **Important Notes**

- This document provides a transparent overview of QA activities and overall project quality health.
- Progress reports help identify risks early and track corrective actions.
- Keep the report concise and focused on actionable insights.
- Share and review the document with all stakeholders regularly.