

Monthly Closing Ledger Balance Report

Account Name: ABC Company Ltd.
Account Number: 0123456789
Report Period: June 1, 2024 - June 30, 2024
Date Generated: July 1, 2024

Ledger Balances

Date	Description	Debit	Credit	Balance
2024-06-01	Opening Balance			50,000.00
2024-06-03	Payment Received		15,100.00	65,100.00
2024-06-07	Purchase Supplies	4,800.00		60,300.00
2024-06-13	Utilities Payment	2,250.00		58,050.00
2024-06-21	Service Income		6,500.00	64,550.00
2024-06-29	Employee Salaries	18,300.00		46,250.00
Closing Balance (2024-06-30)				46,250.00

Important Notes

- This report reflects account balances as of the monthly closed date.
- All transactions are recorded on an accrual basis.
- Please review the report for discrepancies and report any errors promptly.
- Retain this report for audit and compliance purposes.
- The closing balance will serve as the opening balance for the following month.