

Detailed Sales Ledger

Company Name:

ABC Trading Co.

Address:

123 Avenue, City, State

TIN:

123-456-789

Document Date:

2024-06-30

Ledger Period:

2024-06-01 to 2024-06-30

Prepared By:

Jane Smith

Sales Ledger Details

Date	Invoice No.	Customer Name	Description	Qty	Unit Price	Amount	VAT	Total
2024-06-05	INV-1001	Global Imports Ltd.	Mobile Phones	10	300.00	3,000.00	360.00	3,360.00
2024-06-10	INV-1002	Quick Supplies Inc.	Laptop Computers	5	700.00	3,500.00	420.00	3,920.00
2024-06-17	INV-1003	Enterprise Office	Office Printers	2	450.00	900.00	108.00	1,008.00
2024-06-22	INV-1004	Main Street Supplies	USB Drives	50	15.00	750.00	90.00	840.00
2024-06-28	INV-1005	CityTech Solutions	Monitors	8	120.00	960.00	115.20	1,075.20

Grand Total (Excl. VAT):

9,110.00

Total VAT:

1,093.20

Grand Total (Incl. VAT):

10,203.20

Important Notes

- This document serves as a chronological and itemized record of all sales transactions for the specified period.
- Ensure each entry is supported by corresponding sales invoices and related documents for accurate bookkeeping and compliance.
- VAT and other relevant taxes must be recorded separately and calculated according to current tax regulations.
- It is recommended to regularly reconcile your sales ledger with your accounting records to ensure accuracy.
- This ledger may be subject to review or audit by tax authorities and should be retained for the legally required period.