

Multi-Column General Ledger

Sample: ABC Enterprises

Account: Cash

| Date | Description | Reference | Debit | Credit | Balance |
|------------|----------------------|-----------|--------|--------|---------|
| 2024-01-01 | Opening Balance | --- | 12,000 | | 12,000 |
| 2024-01-03 | Sale Receipt | INV-104 | 3,300 | | 15,300 |
| 2024-01-08 | Equipment Purchase | BILL-220 | | 2,000 | 13,300 |
| 2024-01-12 | Utility Bill Payment | BILL-230 | | 500 | 12,800 |

Account: Accounts Receivable

| Date | Description | Reference | Debit | Credit | Balance |
|------------|------------------|-----------|-------|--------|---------|
| 2024-01-05 | Invoice Issued | INV-105 | 2,000 | | 2,000 |
| 2024-01-15 | Payment Received | RCPT-301 | | 1,500 | 500 |

Account: Accounts Payable

| Date | Description | Reference | Debit | Credit | Balance |
|------------|-------------------|-----------|-------|--------|---------|
| 2024-01-07 | Purchase of Goods | BILL-221 | | 1,200 | 1,200 |
| 2024-01-14 | Payment Made | PAY-455 | 1,200 | | 0 |

Important Notes:

- Each account in the general ledger is maintained separately with its transactions.
- Multi-column format allows easy tracking of debits, credits, and running balances at a glance.
- Accurate referencing and descriptions are crucial for audit and reconciliation.
- Regular updates ensure the ledger reflects the current financial position.