

Standard Sales Voucher

For Ledger Entries

Voucher Details

Voucher No: SV-2024-0012 Date: 2024-06-14
Customer Name: ABC Enterprises Reference No: INV-2340
Narration: Sale of goods as per invoice INV-2340

Ledger Entries

Account	Debit (₹)	Credit (₹)	Remarks
Accounts Receivable	50,000.00		Amount to be received from customer
Sales		48,000.00	Product sales
Output CGST		1,000.00	CGST @2%
Output SGST		1,000.00	SGST @2%

Total Amount (in words): Rupees Fifty Thousand only

Authorized Signatory: _____

Important Notes:

- Ensure all ledger entries are accurate and matched with supporting documents.
- Keep a signed copy of this voucher for audit and compliance purposes.
- Always verify tax amounts as per current regulations.
- Voucher numbers should be sequential and unique for tracking.