

Itemized Sales Invoice

From: ABC Trading & Supplies

Address: 123 Market Lane, Springfield

Phone: (555) 123-4567

Email: sales@abctrading.com

Invoice To: XYZ Logistics Ltd.

Address: 55 Oak Avenue, Springfield

Phone: (555) 987-6543

Invoice #: INV-200456

Date: 2024-06-13

Due Date: 2024-06-27

Itemized Details

#	Description	Qty	Unit Price	Total
1	Printer Paper (A4 80gsm, Box)	12	\$20.00	\$240.00
2	Laser Printer Model X204	2	\$150.00	\$300.00
3	Desk Organizer Set	5	\$12.50	\$62.50
4	USB Flash Drive 32GB	10	\$8.00	\$80.00

Subtotal	\$682.50
Sales Tax (8%)	\$54.60
Total Due	\$737.10

Important Notes:

- This invoice serves as an official itemized record for ledger entry and audit purposes.
- Ensure all items and amounts correspond with the sales and delivery documentation.
- Retain a copy for accounting and tax compliance requirements.
- Contact the issuer within 5 business days for any discrepancies.
- Payment terms and conditions are binding as per the agreement.