

# Cash Sales Voucher

Voucher No: CSV-00125 Date: 2024-06-21

Customer Name: Mr. John Doe Account Code: 4102

Address: 123 Main Street, City

#	Description	Qty	Rate	Amount
1	Product A	5	200	1000
2	Product B	2	350	700
				<b>Total</b> 1700
				Amount Received 1700

Amount (in words): One Thousand Seven Hundred Only

Prepared By

Checked By

Authorized Signature

## Important Notes:

- This voucher serves as documentary evidence of cash sales transactions.
- All entries must be accurately recorded for proper ledger posting.
- Ensure the customer details and transaction amounts are correct.
- Obtain necessary signatures for verification and approval.
- Retain this document for audit and record-keeping purposes.