

# Editable Personal Budget Sheet

## Personal Information

<b>Name</b>	Enter your name	<b>Month/Year</b>	MM/YYYY
<b>Email</b>	Enter your email	<b>Prepared By</b>	Your name

## Income

Source	Projected	Actual
Salary		
Other		
<b>Total Income</b>		

## Expenses

Category	Budgeted	Actual
Rent / Mortgage		
Utilities		
Groceries		
Transportation		
Entertainment		
Other		
<b>Total Expenses</b>		

## Summary

	Projected	Actual
Net Balance (Income - Expenses)		

**Important Notes:**

- Accurately categorize and record all sources of income and expenses for an effective budget.
- This document is intended for personal finance management and planning.
- Actual figures should be updated regularly to track progress against projected values.
- Consider saving digital and printed copies of your completed budget for your records.
- This format is for guidance only and can be customized as per individual needs.