

Contra Voucher

Voucher No: CV/2024/0182
Date: 2024-06-30

Prepared By: Rahul Mehta
Ledger Transfer Entries

Account Name	Debit (â,¹)	Credit (â,¹)	Remarks
Cash Account	25,000.00		Transfer to Bank
Bank Account (SBI)		25,000.00	Deposit Cash

Narration: Transferred â,¹25,000 from Cash Account to Bank Account (SBI).

Prepared By

Checked By

Authorized By

Important Notes:

- Contra vouchers are used for fund transfers between cash and bank or between bank accounts within the same entity.
- No third-party involvement is recorded in a contra entry.
- Ensure amounts debited and credited are equal.
- All contra entries must be authorized by a responsible officer.
- Proper narration enhances clarity for future reference and audit.