

Automated Contra Voucher

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|-----------------|-------------------------|--------------|------------|
| Voucher No. | CV-2024-0015 | Voucher Date | 2024-06-20 |
| Ledger Type | Digital Cash Management | Prepared By | John Smith |
| Branch/Location | Main Office | Approved By | Jane Doe |

Contra Entries

| Sr. No. | Account Name | Description | Debit (₹) | Credit (₹) |
|--------------|-------------------|--------------------------------|-------------------|-------------------|
| 1 | SBI Bank Account | Funds Transferred to HDFC Bank | 100,000.00 | - |
| 2 | HDFC Bank Account | Funds Received from SBI Bank | - | 100,000.00 |
| Total | | | 100,000.00 | 100,000.00 |

Narration: Being funds transferred from SBI Bank Account to HDFC Bank Account as per management instructions.

Reference/Documents: Internal Transfer Doc #INT20240620; Approval Email

Prepared By

Checked By

Approved By

Important Notes:

- Automated Contra Vouchers record fund transfers within the same entity (e.g., between banks, cash to bank, etc.).
- No outside party is involved in a contra voucher; transactions reflect internal fund movement only.
- Proper authorization and supporting documents are required for audit trails.
- Ensure ledger entries are balanced in debit and credit columns.
- This voucher format is optimized for digital ledger automation and record-keeping.