

Opening Balance Statement

Personal Ledger Account

Name: John Doe **Account Number:** PL-2024-0915
Address: 123 Main Street, City, Country **Statement Date:** 01 June 2024

Date	Particulars	Debit (DR)	Credit (CR)	Balance
01-06-2024	Opening Balance		5,000.00	5,000.00 CR
03-06-2024	Deposit		2,000.00	7,000.00 CR
05-06-2024	Payment	1,500.00		5,500.00 CR
Total		1,500.00	7,000.00	5,500.00 CR

Important Notes:

- This statement reflects the opening balance and recent ledger entries for the specified period.
- Verify the details carefully; report discrepancies promptly to the account holder or manager.
- Only transactions up to the statement date are included here.
- Retain this document for your personal financial records and audits.