

Cash Book with Bank Column

For the Month Ended June 30, 2024

Date	Receipts (Debit Side)			Payments (Credit Side)		
	Particulars	Cash (â,')	Bank (â,')	Particulars	Cash (â,')	Bank (â,')
2024-06-01	Balance b/d	10,000	50,000			
2024-06-04	Cash Sales	7,000		Office Supplies	1,200	
2024-06-10	Cheque Deposited		15,000	Rent Paid		4,000
2024-06-15	Received from Kumar	3,000		Salary	2,500	
2024-06-20	Cash withdrawn for Office use	5,000	(5,000)	Bank Charges		60
2024-06-27	Cheque from Raju		6,500	Payment to Supplier		8,700
2024-06-30	Balance c/d	16,300	53,740	Balance c/d	16,300	53,740
	Total	41,300	71,500		41,300	71,500

Important Notes:

- A Cash Book with Bank Column records both cash and bank transactions together.
- Contra entries (movements between cash and bank) are reflected in both columns.
- Maintaining an updated cash book helps track cash flow and bank balances effectively.
- This document serves as both a ledger for cash and bank transactions and a daybook.
- Regular reconciliation with actual bank statements is essential for accuracy.