

# Itemized Sales Bill Ledger

**Date:** 2024-06-15  
**Bill No:** 00125  
**Customer:** John Doe  
**Address:** 123 Main St, Sample City

#	Item Description	Quantity	Unit Price	Total
1	Widget A	5	20.00	100.00
2	Gadget B	2	50.00	100.00
3	Service Charge	1	30.00	30.00

Subtotal	230.00
Tax (10%)	23.00
Grand Total	253.00

**Payment Method:** Credit Card  
**Due Date:** 2024-06-30

**Important Notes:**

- Ensure all item details and totals are accurate before issuing the bill.
- Save a copy for future record-keeping and accounting purposes.
- Include tax and payment terms as per local regulations.
- Itemized format improves transparency and customer trust.
- This document serves as proof of sale and reference for dispute resolution.