

Service Purchase Bill

Bill No: SPB-1057

Date: 2024-06-12

Vendor Name:

ABC Services Pvt Ltd.

Vendor GSTIN:

29ABCDE1234F1Z5

State:

Karnataka

Bill To:

XYZ Enterprises

Service Details

#	Description of Service	HSN/SAC	Qty	Rate	Amount
1	Annual Maintenance Service - Equipments	998719	1	â,¹ 25,000.00	â,¹ 25,000.00
2	Installation Charges	995461	2	â,¹ 3,500.00	â,¹ 7,000.00
Subtotal					â,¹ 32,000.00
Add: CGST @ 9%					â,¹ 2,880.00
Add: SGST @ 9%					â,¹ 2,880.00
Grand Total					â,¹ 37,760.00

Amount (in words): Thirty Seven Thousand Seven Hundred Sixty Rupees Only.

Prepared By:

Accounts Dept.

Service Order No:

SO-2017

Vendor's Authorized Signatory

Receiver's Signature

Important Notes

- This document must be verified before ledger posting to ensure accuracy.
- Ensure GST details are properly mentioned for compliance and input credit.
- All services should have correct HSN/SAC codes.
- Retain this bill for future audit and cross-verification purposes.
- Ledger entries should match the invoice value, including all applicable taxes.