

Cash Purchase Bill

For Ledger Integration

Bill No.	CPB/2024/0016	Date	2024-06-18
Supplier Name	ABC Traders	GSTIN	27ABCDE1234F1Z5
Address	123 Market Road, Pune, Maharashtra 411001		

S.No.	Item Description	HSN/SAC	Quantity	Rate	Amount
1	Printer Paper A4 - 80 GSM	4820	10 Reams	â,1300	â,13,000
2	Ink Cartridge	8443	4 Units	â,1900	â,13,600
Sub Total					â,16,600
CGST (9%)					â,1594
SGST (9%)					â,1594
Total Bill Amount					â,17,788

Payment Mode	Cash	Received By	Mr. Suresh Patil
Narration	Purchased printer paper and ink cartridges for office use. Payment made in full by cash.		

Important Notes:

- This bill must be integrated promptly with your accounting ledger for accurate cash flow tracking.
- Cash purchases should be authorized as per your organization's financial policy.
- Ensure all supplier GSTIN details are correct for compliance.
- Retention of this document is necessary for audit and tax purposes.
- Verify and reconcile with physical stock entries before ledger posting.