

Cash Purchase Bill

For Ledger Integration

Bill No.	CPB/2024/0016	Date	2024-06-18
Supplier Name	ABC Traders	GSTIN	27ABCDE1234F1Z5
Address	123 Market Road, Pune, Maharashtra 411001		

S.No.	Item Description	HSN/SAC	Quantity	Rate	Amount
1	Printer Paper A4 - 80 GSM	4820	10 Reams	₹1300	₹13,000
2	Ink Cartridge	8443	4 Units	₹900	₹3,600
					Sub Total ₹16,600
					CGST (9%) ₹1,594
					SGST (9%) ₹1,594
					Total Bill Amount ₹17,788

Payment Mode	Cash	Received By	Mr. Suresh Patil
Narration	Purchased printer paper and ink cartridges for office use. Payment made in full by cash.		

Important Notes:

- This bill must be integrated promptly with your accounting ledger for accurate cash flow tracking.
- Cash purchases should be authorized as per your organization's financial policy.
- Ensure all supplier GSTIN details are correct for compliance.
- Retention of this document is necessary for audit and tax purposes.
- Verify and reconcile with physical stock entries before ledger posting.