

# LEDGERCO

## Standardized Payment Receipt

Date: 2024-06-30

Receipt No.  
REC-20240630-1023

Received From  
John Doe

Account No.  
ACCT-001245

Payment Mode  
Bank Transfer

Description	Reference	Amount
Invoice Payment - INV-3302	INV-3302	\$1,200.00
Service Charges	SCH-202406	\$50.00
	Subtotal	\$1,250.00
	<b>Total Received</b>	<b>\$1,250.00</b>

Amount in Words  
One Thousand Two Hundred Fifty Dollars Only

Reference / Notes  
Payment for June 2024 services

Authorized Signature

### Important Notes:

- This receipt serves as official confirmation of payment received.
- All details above should match those recorded in your ledger system.
- Notification of discrepancies must be reported within 7 days of receipt.
- This document is valid without signature if issued electronically.
- Retain this receipt for your records and future reference.