

# Running Balance Ledger Account

**Account Name:** Sample Customer

**Account Number:** 1001

**Period:** 01/05/2024 - 31/05/2024

Date	Particulars	Debit (₹)	Credit (₹)	Balance (₹)
01/05/2024	Opening Balance			5,000.00
03/05/2024	Sales Invoice #INV123	2,000.00		7,000.00
06/05/2024	Cheque Deposit		1,500.00	5,500.00
14/05/2024	Purchase Return		500.00	5,000.00
21/05/2024	Payment To Supplier	1,200.00		6,200.00
31/05/2024	Closing Balance			6,200.00

## Important Notes:

- Each transaction updates the running balance after the entry.
- Debits increase and credits decrease the account balance for asset accounts.
- Always verify each entry against supporting documents.
- Running balance ensures transparency and identifies discrepancies immediately.
- Closing balance should match with statement records at period end.