

LEDGER TRADING INC.  
123 Business Plaza,  
Metropolis, XY 12345  
Phone: (123) 456-7890  
Email: sales@ledger.com

## SALES ORDER

ORDER TO	ORDER DETAILS
ABC Distribution Ltd. 456 Market Avenue, Commerce City, AB 23456 Contact: Jane Doe Email: jane.doe@abc.com	<b>Order No:</b> SO-2024-1123 <b>Date:</b> 21 June 2024 <b>Payment Terms:</b> Net 30 days

NO	DESCRIPTION	QTY	UNIT	UNIT PRICE	AMOUNT
1	LedgerBook Pro 500GB	10	pcs	\$145.00	\$1,450.00
2	LedgerBook Standard 250GB	20	pcs	\$95.00	\$1,900.00
3	LedgerBook Connect Software License	30	license	\$50.00	\$1,500.00
<b>SUBTOTAL</b>					\$4,850.00
<b>TAX (10%)</b>					\$485.00
<b>TOTAL</b>					\$5,335.00

### DELIVERY INFORMATION

<b>Delivery Date:</b> 25 June 2024	<b>Ship To:</b> ABC Distribution Warehouse, 789 Logistics Rd, Commerce City
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Authorized Signature

Name & Position

### IMPORTANT NOTES

- This sales order is not valid unless signed by authorized personnel.
- All items are subject to availability at the time of order processing.
- Delivery schedules may vary based on logistics and product availability.
- Payment must be made according to the agreed terms to avoid delays in shipment.
- Please review all order details carefully; discrepancies should be reported within 2 days.