

GST-Compliant Expense Bill

Supplier Details:

ABC Pvt Ltd
GSTIN: 27ABCDE1234F1Z5
Address: 1st Street, Mumbai - 400001
Contact: +91-9999999999

Recipient Details:

XYZ Corp
GSTIN: 29XYZE9876G2S9
Address: 2nd Avenue, Bengaluru - 560001
Contact: +91-8888888888

Bill No: EXP/2024/045

Bill Date: 12-Jun-2024

Ledger Ref: ACC-LED-789

S. No.	Description of Expense	HSN/SAC	Qty	Unit	Rate (INR)	Amount (INR)	GST Rate	Taxable Value	CGST	SGST	Total
1	Computer Repair Service	998713	1	Job	5000	5000	18%	5000	450	450	5900
2	Stationery Purchase	481920	10	Nos.	100	1000	12%	1000	60	60	1120

Sub Total: INR 6000

Total Tax (CGST + SGST): INR 1020

Grand Total: INR 7020

Amount in Words: Seven Thousand Twenty Rupees Only

Authorised Signatory

Important Notes:

- This bill is valid only with GSTIN mentioned and for registered parties.
- Ensure HSN/SAC codes are accurate for GST compliance.
- Claim of Input Tax Credit (ITC) is subject to correct details being furnished.
- Keep invoice for audit and records as per GST regulations.
- Bill must be signed and stamped by authorised person.