

## Multi-Entry Payment Voucher Ledger

|                 |                         |             |                    |
|-----------------|-------------------------|-------------|--------------------|
| Voucher No.     | PV/2024/0052            | Date        | 2024-06-20         |
| Prepared By     | John Doe                | Approved By | Jane Smith         |
| Payee Name      | ABC Suppliers Pvt. Ltd. | Account No. | 1122334455         |
| Mode of Payment | Bank Transfer           | Bank/Branch | XYZ Bank, Downtown |

| S. No. | Particulars/Description         | Account Code | Debit (₹) | Credit (₹) | Remarks           |
|--------|---------------------------------|--------------|-----------|------------|-------------------|
| 1      | Purchase of Office Supplies     | 50201        | 5,000.00  |            | Invoice #985      |
| 2      | Payment for Electricity Charges | 60309        | 2,300.00  |            | May 2024 Bill     |
| 3      | Stationery Purchase             | 50202        | 900.00    |            | Invoice #991      |
| 4      | Bank Account                    | 10003        |           | 8,200.00   | Payment Disbursed |
| Total  |                                 |              | 8,200.00  | 8,200.00   |                   |

### Important Notes:

- Ensure all supporting documents and invoices are attached to the voucher for reference.
- Verify the accuracy of account codes and amounts before approval.
- Each entry should clearly indicate the nature and purpose of the payment.
- This format is used for making multiple payments under a single voucher.
- All vouchers must be duly prepared, checked, and authorized by designated personnel.