

Debit Note Ledger

Company Name:
ABC Traders Pvt. Ltd.
123 Business Road,
City, Country
Debit Note No.: DN001245
Date: 2024-06-25
Customer Name:
XYZ Industries Ltd.
456 Commerce Ave.
City, Country

Reference Details

Invoice No.: INV003456
Invoice Date: 2024-06-15
Reason for Debit: Rate Difference

S/N	Particulars	Qty	Rate	Amount	Remarks
1	Product ABC	10	50.00	500.00	Short billed
2	Service Charge	1	150.00	150.00	Adjustment
Total				650.00	

Important Notes

- This debit note serves as an official record for adjustments and recoveries.
- All supporting documents should be attached along with this debit note.
- Please review and acknowledge receipt of this debit note for reconciliation.
- Any queries regarding this debit note should be reported within 7 days.
- Amounts reflected are subject to applicable taxes and terms agreed.