

Debit Note

For Tally Ledger Entry

Sample Company Pvt. Ltd.
123, Business Park, Main Road, City - 123456
GSTIN: 12ABCDE3456F7Z8

Debit Note No: DN/2024/076

Date: 10/06/2024

To (Party Details):

M/s Customer Organization
123 Customer Street, City - 654321
GSTIN: 29ABCDE6789Z0X

S. No.	Description of Goods/Services	HSN/SAC	Qty	Rate	Amount
1	Product A (Short Supply)	8708	5	2,000	10,000
2	GST on above	--	-	-	1,800

Subtotal ₹10,000

GST (18%) ₹1,800

Total Amount ₹11,800

Amount (in words): Rupees Eleven Thousand Eight Hundred Only.

Authorized Signatory
(For Sample Company Pvt. Ltd.)

Important Notes:

- This Debit Note is issued for short supply/overcharging/discrepancies as per agreement.
- Reference original invoice for which this Debit Note is issued.
- Please update your records accordingly in Tally.
- GST as per applicable rates is mentioned separately.
- This document should be preserved for accounting and GST compliance.