

# Debit Note

For Tally Ledger Entry

Sample Company Pvt. Ltd.  
123, Business Park, Main Road, City - 123456  
GSTIN: 12ABCDE3456F7Z8

**Debit Note No:** DN/2024/076

**Date:** 10/06/2024

**To (Party Details):**

M/s Customer Organization  
123 Customer Street, City - 654321  
GSTIN: 29ABCDE6789Z0X

S. No.	Description of Goods/Services	HSN/SAC	Qty	Rate	Amount
1	Product A (Short Supply)	8708	5	2,000	10,000
2	GST on above	--	-	-	1,800

**Subtotal** ₹ 10,000

**GST (18%)** ₹ 1,800

**Total Amount** ₹ 11,800

**Amount (in words):** Rupees Eleven Thousand Eight Hundred Only.

Authorized Signatory  
(For Sample Company Pvt. Ltd.)

**Important Notes:**

- This Debit Note is issued for short supply/overcharging/discrepancies as per agreement.
- Reference original invoice for which this Debit Note is issued.
- Please update your records accordingly in Tally.
- GST as per applicable rates is mentioned separately.
- This document should be preserved for accounting and GST compliance.