

ABC Traders Ltd.

14 Market Road, New Delhi - 110001
GSTIN: 07ABCDE1234F1Z5
Phone: +91 12345 67890
Email: info@abctraders.com

Credit Note

No: CN-2024/005
Date: 18-Jun-2024
Original Invoice: INV-2024/189
Purchase Return

To:

M/s. XYZ Wholesalers
27 Main Avenue, Mumbai - 400008
GSTIN: 27WXYZ7890K2L6
Phone: +91 98765 43210

S No	Description of Goods	HSN/SAC	Qty	Rate	Amount
1	Stationery Office Paper (A4)	4820	20	200	4,000
2	Printer Ink Cartridge	8443	5	850	4,250
Total					8,250
Add: CGST @9%					743
Add: SGST @9%					743
Grand Total					9,736

Reason for Credit Note: Goods returned due to excess supply and defective items.

Amount in Words: Nine Thousand Seven Hundred Thirty Six Only

Authorized Signatory

Important Notes:

- This Credit Note should be referenced against the corresponding Purchase Return entry in your ledger.
- Ensure GST treatment is correctly recorded as per the original invoice.
- Maintain this document for statutory audit and reconciliation purposes.
- Discrepancy, if any, should be reported within 7 days of receipt.