

ABC Enterprises Ltd.

123 Business Avenue
Cityville, Country 456789
Phone: (123) 456-7890
Email: accounts@abc-enterprises.com

Credit Note No: CN-2024-0415

Date: 2024-06-15

Customer ID: CUST-1029

CREDIT NOTE

For Overpayment Ledger Adjustment

To: XYZ Distributors Ltd.
456 Commerce Street
Metropolis, Country 654321
Contact: John Smith
Email: john@xyzdistributors.com

Reason: Overpayment received against Invoice INV-2024-227

Date	Invoice No.	Invoice Amount	Amount Received	Overpaid Amount	Credit Note Amount
2024-06-10	INV-2024-227	₹150,000	₹155,000	₹5,000	₹5,000
Total Credit					₹5,000

Remarks:

The above credit note is issued to account for the excess payment received, which will be adjusted against future invoices or refunded as requested.

Authorized Signatory
(ABC Enterprises Ltd.)

Important Notes:

- This credit note serves as an official record for the adjustment of customer ledger due to overpayment.
- Please retain this document for your accounting records.
- The credited amount may be used for future purchases or refunded upon request.
- If you notice any discrepancy, contact our accounts department promptly.