

# Hotel Room Receipt

**Hotel Name:** SimpleStay Hotel  
**Address:** 123 Main Avenue, CityTown, 11223  
**Phone:** (555) 123-4567  
**Email:** info@simplestayhotel.com

**Guest Name:** John Doe  
**Receipt No:** 20240615-0010  
**Date of Issue:** 2024-06-15  
**Check-in:** 2024-06-13  
**Check-out:** 2024-06-15  
**Room No:** 204

Description	Qty	Unit Price	Amount
Standard Room (Double) - 2 Nights	2	\$85.00	\$170.00
Breakfast	2	\$10.00	\$20.00
Laundry Service	1	\$8.00	\$8.00

Subtotal \$198.00  
Tax (10%) \$19.80  
**Total Amount \$217.80**  
Payment MethodCredit Card

- Important Notes:**
- This simplified receipt is valid as proof of payment and stay.
  - It does not replace a full tax invoice where required by local laws.
  - Verify guest and reservation details before issuing.
  - Keep a copy for hotel records and for guest support enquiries.
  - No signature is needed for digital or automated issuance.