

Hotel Stay Receipt

Hotel Name: Riverside Inn & Suites
Hotel Address: 456 Riverside Avenue, Hometown, Country
Phone: (555) 123-4567
Email: info@riversideinn.com

Guest Name: John Smith
Receipt No: H-2024-0758
Check-in: 2024-05-15
Check-out: 2024-05-18
Room Number: 212

Date	Description	Qty	Unit Price	Amount
2024-05-15	Room Charge - Standard Double	1	\$110.00	\$110.00
2024-05-16	Room Charge - Standard Double	1	\$110.00	\$110.00
2024-05-17	Room Charge - Standard Double	1	\$110.00	\$110.00
2024-05-15	Mini Bar Snacks	2	\$5.00	\$10.00
2024-05-17	Room Service Dinner	1	\$24.00	\$24.00
2024-05-18	Laundry Service	1	\$8.00	\$8.00
Subtotal				\$372.00
Tax (10%)				\$37.20
Total				\$409.20
Paid by				Credit Card

- Important Notes:**
- This receipt serves as proof of payment for the hotel stay and services listed above.
 - Please verify all charges and contact the hotel within 7 days for discrepancies.
 - Retain this document for expense claims or reimbursement purposes.
 - Additional charges incurred after check-out will be invoiced separately.
 - Tax amounts are calculated according to local regulations.