

Monthly Expenditure Category Analysis

Report Details

Month	June 2024
Prepared by	Jane Doe
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Expenditure by Category

Category	Budgeted Amount	Actual Expense	Variance	Remarks
Housing	\$1,200	\$1,200	\$0	On budget
Utilities	\$200	\$225	+\$25	Higher electricity use
Groceries	\$400	\$375	-\$25	Under budget
Transportation	\$150	\$180	+\$30	Gas price increase
Dining Out	\$100	\$90	-\$10	Under budget
Health & Insurance	\$250	\$250	\$0	On budget
Entertainment	\$80	\$120	+\$40	Extra events attended
Others	\$70	\$70	\$0	-

Summary

Total Budgeted	\$2,450
Total Actual	\$2,510
Total Variance	+\$60

Important Notes

- Review and update budget categories regularly to reflect changes in spending patterns.
- Track actual expenses closely to identify areas of overspending or potential savings.
- Use the variance column to quickly identify categories that require attention for future months.
- This template supports transparent financial planning and decision making.
- Keep supporting documents for each expense category for better accuracy and accountability.