

Security Deposit Receipt

Date: _____

Receipt Details

Received From : _____ (Tenant Name)

Amount Received : \$ _____

Payment Method : _____ (e.g., Cash/Bank Transfer/Cheque)

For Property : _____ (Address)

Tenancy Agreement Date : _____

This is to acknowledge the receipt of the above-mentioned sum as a security deposit for the tenancy of the property stated. The deposit will be held by the Landlord/Agent and will be refundable to the Tenant subject to the terms and conditions of the Tenancy Agreement.

Landlord/Agent:

Name: _____

Signature: _____

Date: _____

Tenant:

Name: _____

Signature: _____

Date: _____

Important Notes:

- This receipt should be kept safely by both the Landlord/Agent and Tenant.
- The security deposit is typically refundable, subject to terms outlined in the Tenancy Agreement.
- Ensure the actual amount and payment method are accurately recorded.
- Any deductions from the deposit must be supported by valid reasons and proper documentation.
- This document is evidence of payment; refer to local tenancy laws for further legal rights and obligations.