

Security Deposit Receipt

Date of Receipt:

June 15, 2024

Receipt Number:

SDR-20240615-01

Received From:

John Doe

Tenant Address:

123 Maple Street, Apartment 4B, Springfield

Contact:

(555) 123-4567, johndoe@email.com

Landlord/Agent:

RentSafe Property LLC

Property Address:

789 Elm Avenue, Springfield

Payment Breakdown:

Description	Amount (USD)
Security Deposit	\$1,000.00
Pet Deposit	\$200.00
Key Deposit	\$50.00
Total Received	\$1,250.00

Payment Method:

Bank Transfer (Ref: TXN12345678)

Received By:

Sarah Lee (Property Manager)

Signatures:

Landlord/Agent:

Tenant:

Important Notes:

- This receipt acknowledges payment of security-related deposits only; it is not proof of tenancy or full rent payment.
- Security deposits must be handled and returned according to local/state laws.
- Breakdowns clarify the purpose of each deposit component.
- Keep this document safely for reference and possible disputes.
- Both tenant and landlord/agent should retain a signed copy.