

HANDWRITTEN RENT RECEIPT

Receipt No.:

Date:

Received From (Tenant):

Amount (in figures):

Amount (in words):

For the month(s) of:

Rented Property Address:

This is to certify that I have received the above amount from the tenant as rent for the above said property.

Owner's Name:

Owner's PAN No.:

Signature of Owner

Important Notes:

- This is a sample format for a simple handwritten rent receipt, often used for individual or informal tenancy arrangements.
- Ensure all the fields are filled in ink actual handwriting when issuing the physical receipt.
- Mentioning owner's PAN is mandatory for rent exceeding the specified income tax threshold in India.
- Both tenant and owner should retain a copy of the signed receipt for record-keeping and tax purposes.
- Alteration or overwriting on rent receipts should be avoided to maintain validity.