

# In-Kind Contribution Budget Statement

Project Title	[Enter Project Name Here]
Organization/Donor Name	[Enter Organization Name Here]
Reporting Period	[Enter Reporting Period]
Prepared By	[Name & Position]
Date	[Date]

## Summary of In-Kind Contributions

Description of Contribution	Estimated Value	Date Received	Donor/Supplier
Office Furniture Donation	\$1,250	2024-01-10	ABC Office Supplies
Volunteer Hours (50 hrs x \$20/hr)	\$1,000	2024-02-15	Community Volunteers
Event Venue Rental (Waived)	\$800	2024-03-02	Local Community Center
Total	\$3,050		

## Declaration

I certify that the above information is accurate and that all in-kind contributions have been properly valued and documented according to the relevant guidelines.

Signature:	Date:
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## Important Notes

- Ensure contributions are valued at their fair market value at the time of donation.
- Maintain documentation of all in-kind contributions, including donor information and valuation methods.
- Regularly update and verify your records to reflect actual in-kind support received.
- Adhere to funder and accounting guidelines for reporting and recognition of in-kind contributions.