

Hotel Guest Receipt

Minimalist Hotel Name

Receipt No:

0002376

Date:

2024-06-18

Guest Name:

Jane Doe

Room No:

405

Check-in:

2024-06-15

Check-out:

2024-06-18

Description	Qty/Nights	Unit Price	Amount
Room Charges	3	\$120	\$360
Mini Bar	2	\$6	\$12
Laundry Service	1	\$15	\$15
Late Checkout Fee	1	\$25	\$25
Subtotal			\$412
Taxes (10%)			\$41.20
Total Amount			\$453.20

Payment Method:

Credit Card (**** 8099)

Handled By:

Michael, Front Desk

Guest Signature:

Important Notes:

- This receipt serves as proof of payment for accommodation and services during your stay.
- Please retain this document for future reference or for reimbursement purposes.
- Contact the hotel within 7 days in case of any discrepancies.
- All charges are considered final after guest signature.