

# Catering Service Food Receipt

Receipt No:  
CSF-2024-0512

Date:  
2024-06-12

Issued By:  
Delightful Bites Catering Co.

Client Name:  
Anna Rodriguez

Event Location:  
Green Leaf Banquet Hall

## Itemized Food & Service Details

Description	Quantity	Unit Price	Amount
Buffet Package (Standard) - Adults	80	\$18.00	\$1,440.00
Buffet Package (Kids) - Under 10	18	\$10.00	\$180.00
Drinks (Assorted Sodas & Juice)	100	\$2.00	\$200.00
Staff Service	6	\$55.00	\$330.00
Equipment Rental (Chafers, Utensils, Linens)	1	\$120.00	\$120.00

Subtotal:	\$2,270.00
Tax (8%):	\$181.60
<strong>Total:</strong>	<strong>\$2,451.60</strong>
Deposit Paid:	(\$800.00)
<strong>Balance Due:</strong>	<strong>\$1,651.60</strong>

Payment Method:  
Credit Card

Due Date:  
2024-06-26

Authorized Signature

## Important Notes

- This receipt serves as both an invoice and a record of services provided.
- Please retain this document for warranty or event-related queries.
- Final payment is due on the stated due date.
- Changes to order quantities or schedule may affect the total amount.
- Contact the catering company immediately if there are discrepancies.