

Delivery Receipt

From: Acme Supplies Corporation

Address: 123 Main Street, Cityville, Country 10010

Phone: (123) 456-7890

Email: sales@acmesupplies.com

Receipt No: DR-2024-1021

Date: 2024-06-28

Delivered To: Jane Doe — Operations Manager

Delivery Address: Warehouse 7, Industrial Park, Cityville

Goods Received

#	Description of Goods	Quantity	Unit	Unit Price	Total
1	LED Light Bulb, 9W	100	pcs	\$1.50	\$150.00
2	Extension Cord, 5m	25	pcs	\$4.00	\$100.00
3	Wireless Mouse	20	pcs	\$7.75	\$155.00
Total Amount					\$405.00

Delivered By

Received By

Date

Important Notes:

- This document serves as an official record of goods delivered and received.
- Please inspect all items upon receipt and report discrepancies immediately.
- Retention of this delivery receipt is important for warranty and support claims.
- Items listed above are considered delivered in good condition unless otherwise stated at the time of receipt.