

# Cash Purchase Receipt

Date: **05/06/2024**

Receipt No.: **CPR-2024-0137**

Received From : John Doe

Address : 123 Main Street, Springfield, IL 62704

Contact : +1-555-217-9821

Amount Received

**USD 1,250.00**

Payment Mode : Cash

For the : Office Supplies (Printer, Paper, Stationery)  
Purchase of

Remarks / Description

Purchased on-site and paid in full at counter. No pending dues or balance left.

Received By

Customer Signature

## Important Notes:

- Always ensure receipt details are accurate and legible.
- This document serves as proof of payment; keep a copy for your records.
- No returns or refunds are possible without this receipt.
- For any clarifications, refer to the receipt number and date.
- Cash receipts should be signed by both issuer and customer.