

Proforma Advance Payment Receipt

Document No: APR-2024-002

Date: 2024-06-20

Company Details

Company Name:	ABC Business Services Pvt. Ltd.
Address:	501, Corporate Avenue, City Center, Delhi, India
GSTIN:	07AABCU9603R1ZS

Client (Payer) Details

Client Name:	XYZ Industries Ltd.
Address:	Plot 05, Sector 4, Mumbai, India
GSTIN:	27AAACX1234E1ZQ

Advance Payment Details

Service Description	Amount (INR)
Software Implementation Services - Project Alpha (as per Work Order #WO-328)	₹ 85,000.00
Total Advance Payment	₹ 85,000.00
GST @ 18%	₹ 15,300.00
Grand Total	₹ 100,300.00

Amount in Words: Rupees One Lakh Three Hundred Only

Mode of Payment:	NEFT
Transaction Ref. No:	NEFT20240620123456
Date of Receipt:	2024-06-20

This is to acknowledge receipt of the above-mentioned advance payment toward services to be rendered as per contractual agreement.

For ABC Business Services Pvt. Ltd.

Authorized Signatory

Important Notes

- This is a proforma receipt issued for advance payment only; it is not a tax invoice.

- Final tax invoice will be issued after completion and delivery of service as per agreement.
- Advance payment receipts are subject to applicable taxes as per prevailing law.
- Kindly retain this document for your financial records and reconciliation.
- For any queries, contact our accounts department via official communication channels.