

Yearly Program Budget Summary

Program Information

Program Name	Community Health Awareness Initiative
Program Manager	Jane Doe
Fiscal Year	2024
Date Prepared	2024-06-18

Budget Summary

Category	Budgeted Amount	Actual Spent (YTD)	Variance
Personnel	\$75,000	\$72,500	\$2,500
Supplies & Materials	\$12,000	\$10,800	\$1,200
Outreach & Events	\$15,000	\$12,850	\$2,150
Travel	\$6,500	\$6,100	\$400
Miscellaneous	\$3,000	\$2,700	\$300
Total	\$111,500	\$104,950	\$6,550

Program Description

The Community Health Awareness Initiative aims to educate the local population about preventive healthcare practices, increase participation in annual health screenings, and reduce the prevalence of chronic diseases through targeted outreach events and activities.

Important Notes:

- This document provides a high-level summary for planning and oversight purposes.
- All figures should be reviewed and updated periodically throughout the fiscal year.
- Ensure all expenditures are supported by appropriate documentation.
- Any significant variances should be explained and addressed promptly.
- Use this document to facilitate transparency and informed decision-making.