

Detailed Program Budget Breakdown

Project Information

Program Title	Community Health Awareness Campaign
Program Period	July 2024 - December 2024
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Date	June 6, 2024

Budget Breakdown

Category	Description	Units	Unit Cost	Total Cost
Personnel	Project Coordinator (6 months)	1	\$2,000	\$12,000
Personnel	Field Assistants (2 x 6 months)	2	\$1,200	\$14,400
Materials	Flyers & Posters	2,000	\$0.40	\$800
Materials	Workshop Kits	5	\$150	\$750
Travel	Local Transportation (monthly)	6	\$250	\$1,500
Venue	Workshop Venues (5 locations)	5	\$350	\$1,750
Miscellaneous	Refreshments	5	\$100	\$500
Total Budget				\$31,700

Notes

- Budget should be reviewed and approved before program implementation.
- All expenses must be supported by proper documentation and receipts.
- Adjust quantities and unit costs as per actual requirements and updated market rates.
- Include a contingency fund if possible to cover unforeseen costs.
- Track actual spending against this breakdown for effective budget management.