

Cash Sale Receipt Sheet

Receipt No.: _____

Date: __/__/____

Received From:

Contact:

Address:

Payment Method: Cash

Sale Details

#	Description	Qty	Unit Price	Total
1	_____	___	_____	_____
2	_____	___	_____	_____
3	_____	___	_____	_____
Subtotal				_____
Discount				_____
Total Amount				_____
Amount Received				_____
Change Given				_____

Customer Signature

Issued By

Important Notes

- This receipt is valid only for cash sales transactions.
- Please keep this receipt for your records and any possible returns/exchanges.
- Amount and items should be checked carefully before leaving the premises.
- This is not a tax invoice.
- Ensure all required fields are completed and signed appropriately.