

Accommodation Charges Receipt

Receipt No: 2024-00578

Date: 25 June 2024

Issued By: UrbanStay Hotel

GSTIN: 12ABCDE3456FZ9

Guest Information

Guest Name	Alexandra Greene
Contact Number	+1 555-0123-456
Address	437 Riverway Lane, Springfield, 12345
Check-in Date	20 June 2024, 14:10
Check-out Date	25 June 2024, 11:00
Room Number	508

Accommodation Charges Details

Description	Quantity/Days	Rate (USD)	Amount (USD)
Deluxe Room	5 Nights	120.00	600.00
Extra Bed	5 Nights	25.00	125.00
Room Service Charges	3	15.00	45.00
Laundry Services	1	28.00	28.00
Taxes & Fees	-	-	64.80
Total Amount			862.80
Amount Paid			862.80
Outstanding			0.00

Payment Details

Payment Mode	Credit Card (VISA)
Transaction Reference	TXN9543216

Authorized Signature
Date: 25 June 2024

Important Notes

- This receipt is valid as an official record of your accommodation expenses.

- Please verify the details; report discrepancies within 24 hours.
- Keep this receipt for reimbursement or tax purposes as required.
- No refund will be issued once payment is processed as per hotel policy.
- Accommodation charges include all mandatory taxes unless stated otherwise.