

MegaGroup Holdings Ltd.
2090 Enterprise Rd, Suite 500
City, State ZIP
VAT No: GB123456789

Invoice Receipt

Invoice No:
INV-2024-005678

Date:
2024-06-30

ERP Ref No:
ERP-PRC-879345

Vendor Name:
Advance Office Supplies Co.

Vendor Address:
47 Supply Park, London, UK

Payment Terms:
Net 30 Days

Invoice Line Items

#	Item Description	SKU / Code	Quantity	Unit	Unit Price	Line Total
1	Premium Copier Paper A4 80gsm	PPR-A480	100	Rream	£3.50	£350.00
2	Executive Desk Chairs Model X	CHR-X100	15	Piece	£125.00	£1,875.00
3	Inkjet Printer Cartridges	INK-C300	40	Unit	£17.60	£704.00

Subtotal: £2,929.00

VAT (20%) £585.80

Total Amount Due: £3,514.80

Currency GBP (£)

Remittance Information

Bank: Global Bank PLC
Account Name: Advance Office Supplies Co.
Account No: 09876543
Sort Code: 12-34-56
IBAN: GB11GBPL12345609876543
SWIFT: GBPLGB2L

Authorized Approval

Approved By: Linda Carter
Position: Finance Manager
Date: 2024-07-01

Important Notes

- This invoice receipt is generated automatically from the ERP system and is valid without physical signature or stamp.
- Ensure payment is referenced with the Invoice No and ERP Ref No for automatic reconciliation.
- Contact the finance department within 5 business days in case of discrepancies.
- The listed line items and totals are system-verified and modifications post-receipt are not permitted.
- For audit compliance, retain this document in your company's records.