

# Security Deposit Acknowledgement

Date: \_\_\_\_\_

This is to acknowledge the receipt of a security deposit from:

**Name of Depositor** : \_\_\_\_\_

**Address** : \_\_\_\_\_

**Contact Number** : \_\_\_\_\_

Amount Received (in words): \_\_\_\_\_

Amount Received (in figures): Rs. \_\_\_\_\_

Purpose of Deposit: \_\_\_\_\_

Received By: \_\_\_\_\_

## Terms & Conditions

The amount received as security deposit will be held as per the terms agreed upon between both parties. The refund and deductions, if any, will be subject to the final settlement as per the agreement.

Signature of Depositor

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Signature of Recipient

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## Important Notes

- This acknowledgement acts only as proof of receipt of the security deposit.
- Ensure all details are accurately filled out before both parties sign.
- The terms of usage, refund, and deductions should be clearly agreed upon in writing.
- Keep a photocopy or scanned copy of this document for future reference.
- This document does not substitute for a full rental or service agreement.