

Urban Stay Hotel

456 Central Avenue, Midtown, NY 10017, USA
Tel: +1 (212) 555-1234 | Email: info@urbanstay.com

Detailed Hotel Receipt

Receipt No: HTL20240617498

Date Issued: 2024-06-17

Guest Name: John Peterson

Check-in: 2024-06-11, 16:05

Payment Method: VISA **** 8953

Room Number: 605

Booking Ref: BKG-445566

Company: DigitalX Corporation

Check-out: 2024-06-14, 11:28

Served By: Alice Kim

Date	Description	Qty	Unit Rate	Amount (USD)
2024-06-11	Room Charge (Deluxe King)	1	180.00	180.00
2024-06-12	Room Charge (Deluxe King)	1	180.00	180.00
2024-06-13	Room Charge (Deluxe King)	1	180.00	180.00
2024-06-12	Breakfast Buffet	1	18.00	18.00
2024-06-13	Laundry Service	1	21.00	21.00
2024-06-13	Minibar	1	12.00	12.00
2024-06-14	City Tax	3	4.50	13.50

Subtotal: \$601.50

VAT (10%): \$60.15

Total Amount Paid: \$661.65

Paid in Full

Date & Time of Payment: 2024-06-14, 11:28
Thank you for choosing Urban Stay Hotel.

Important Notes:

- This receipt should be kept as evidence for expense reimbursement.
- Ensure all listed charges are business-related and company-compliant.
- Contact the hotel for any corrections or queries regarding this receipt.
- Original receipts may be required by your finance or HR department.
- Personal expenses (e.g., minibar, laundry) may need to be marked or separated as per company policy.