

Advance Payment Deposit Receipt

For Freelance Services

Receipt Number: AP-2024-001

Date of Issue: 2024-06-18

Freelancer Name: Alex Kim

Client Name: GreenLeaf Creative LLC

Freelancer Email: alexkim@email.com

Client Email: info@greenleafcreative.com

Project Name: Brand Identity Design

Service Description: Logo design, business card, and brand guidelines document

Advance Amount Paid: \$500.00

Payment Method: Bank Transfer

Date of Payment: 2024-06-17

Received By: Alex Kim

Signature: _____

Important Notes

- This receipt confirms the advance payment deposit for freelance services as described above.
- The advance deposit is typically non-refundable unless otherwise stated in the service agreement.
- The remaining balance, if any, is payable according to the terms outlined in the contract.
- Both parties should retain a copy of this document for their records.
- This receipt does not replace a formal agreement or service contract between the freelancer and client.