

# Bulk Goods Delivery Receipt

Receipt No: \_\_\_\_\_

Date: \_\_\_\_\_

Supplier Name: \_\_\_\_\_

Supplier Address: \_\_\_\_\_

Delivery Location: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Vehicle No: \_\_\_\_\_

Driver Name: \_\_\_\_\_

## Delivered Items

No.	Description of Goods	Batch / Lot No.	Quantity	Unit	Remarks
1					
2					
3					

\_\_\_\_\_  
Supplier's Signature & Date

\_\_\_\_\_  
Receiver's Signature & Date

## Important Notes

- All bulk goods must be inspected upon delivery before signing receipt.
- Any discrepancies in quantity or condition must be noted in the remarks column.
- This receipt serves as proof of delivery and acceptance of listed items.
- Keep this document for record-keeping and audit purposes.
- Signatures from both supplier and receiver are required for validity.