

Rent Receipt for Multiple Tenants

Receipt No.: _____

Date of Issue: _____

Landlord Name: _____

Contact No.: _____

Property Address: _____

Tenant Details

S. No.	Name of Tenant	Email / Contact No.	ID Proof No.
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____

Rent Period: From _____ to _____

Monthly Rent Amount: Rs. _____

Total Rent Received: Rs. _____

Mode of Payment: _____

Rent Purpose: Residential / Commercial / Other (Specify): _____

Received From

The above-mentioned amount has been received from the mentioned tenants towards the rent for the property for the specified period.

Place: _____ Date: _____

Landlord's Signature

Tenant(s) Signature(s)

Important Notes:

- One receipt may be used for multiple tenants only if they jointly occupy the same property and pay rent together.
- All tenants should sign the receipt where possible to acknowledge payment.
- Complete all blank fields for validity and clarity.
- Keep a copy of this receipt for future reference or for income tax/HRA purposes.
- ID proof numbers of all tenants and the landlord are recommended for recordkeeping.