

In-Kind Donation Receipt

Organization Name

[Nonprofit Organization Name]

Organization Tax ID (EIN)

[EIN/Tax ID]

Date of Receipt

[MM/DD/YYYY]

Receipt Number

[Unique Receipt #]

Donor Information

Donor Name

[Full Name / Business Name]

Address

[Street Address]

City, State, ZIP

[City, State ZIP]

Phone

[Phone Number]

Description of In-Kind Donation

Donated Items or Services

[Detailed description of items or services donated]

Estimated Fair Market Value

[Amount, e.g., \$500.00]

Date(s) of Donation

[MM/DD/YYYY or Date Range]

Donation Purpose (if specified by donor)

[Purpose/Program/Project, if applicable]

Authorized Signature

[Authorized Representative]

Date

[MM/DD/YYYY]

Important Notes

- Nonprofits may not assign a value to the donated goods or services; donors are responsible for determining fair market value for tax purposes.
- No goods or services were provided in exchange for this donation, except as noted above.
- This receipt is for your records and may be required for IRS documentation.
- Consult your tax advisor for tax deductibility of in-kind donations.
- Keep this document with your tax materials as proof of donation.

[Nonprofit Organization Name] — Thank you for your generous support.